



EMERGENCY MANAGEMENT EXERCISE REPORT
NORTH DAKOTA DIVISION OF EMERGENCY MANAGEMENT
SFN 52297 (02-2000)

PART 1 - GENERAL INFORMATION

TYPE OF EXERCISE: (Circle One) Tabletop Functional Full-scale Actual Occurrence (Requesting Exercise Credit)		JURISDICTION:	DATE:																				
HAZARD SCENARIO Please enter only one (1) P for the Primary hazard and one (1) or more S's for Secondary type(s) of Hazard(s). NATURAL HAZARDS <table><tr><td>_____ Drought</td><td>_____ Summer Storm/Tornado</td></tr><tr><td>_____ Flood</td><td>_____ Landslide</td></tr><tr><td>_____ Winter Storm</td><td>_____ Subsidence</td></tr><tr><td>_____ Rural Fire</td><td>_____ Dam Failure</td></tr></table>			_____ Drought	_____ Summer Storm/Tornado	_____ Flood	_____ Landslide	_____ Winter Storm	_____ Subsidence	_____ Rural Fire	_____ Dam Failure	NATIONAL SECURITY _____ WMD _____ Civil Disorder _____ Terrorism _____ War												
_____ Drought	_____ Summer Storm/Tornado																						
_____ Flood	_____ Landslide																						
_____ Winter Storm	_____ Subsidence																						
_____ Rural Fire	_____ Dam Failure																						
TECHNOLOGICAL/MAN-MADE HAZARDS <table><tr><td>_____ Dam Failure</td><td>_____ HAZMAT - Transportation</td><td>_____ Transportation</td></tr><tr><td>_____ HAZMAT - Fixed Facility</td><td>_____ Power Failure</td><td>_____ Mass Casualty</td></tr><tr><td>_____ Urban Fire</td><td>_____ Critical Material Shortage</td><td>_____</td></tr></table>				_____ Dam Failure	_____ HAZMAT - Transportation	_____ Transportation	_____ HAZMAT - Fixed Facility	_____ Power Failure	_____ Mass Casualty	_____ Urban Fire	_____ Critical Material Shortage	_____											
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PARTICIPANTS - Indicate number of actual participants in each category. <table><tr><td>_____ Appointed Officials</td><td>_____ Fire</td><td>_____ Private Industry</td><td>_____ School Personnel</td></tr><tr><td>_____ Civil Air Patrol</td><td>_____ Health & Medical</td><td>_____ Public Information</td><td>_____ Students</td></tr><tr><td>_____ Communications</td><td>_____ Human Services</td><td>_____ Public Works</td><td>_____ Utilities</td></tr><tr><td>_____ Elected Officials</td><td>_____ Law Enforcement</td><td>_____ Volunteers</td><td>_____ Volunteer Agencies</td></tr><tr><td>_____ Military</td><td>_____ Emergency Management</td><td></td><td></td></tr></table>				_____ Appointed Officials	_____ Fire	_____ Private Industry	_____ School Personnel	_____ Civil Air Patrol	_____ Health & Medical	_____ Public Information	_____ Students	_____ Communications	_____ Human Services	_____ Public Works	_____ Utilities	_____ Elected Officials	_____ Law Enforcement	_____ Volunteers	_____ Volunteer Agencies	_____ Military	_____ Emergency Management		
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_____ Military	_____ Emergency Management																						
TOTAL PARTICIPANTS:																							

PART 2 - FUNCTIONS TESTED

Check the functional area(s) evaluated:			
_____ Coordination & Control	_____ Administration	_____ Health & Medical	_____ Warning
_____ Communications	_____ Public Works	_____ Damage Assessment	_____ Public Safety
_____ Individual & Family Assistance			

PART 3 - PURPOSE OF EXERCISE

Purpose:

PART 4 - FUNCTIONS TESTED - DETAILED REVIEW

Use this area to evaluate task performance for the functional areas identified for evaluation in PART 2.

EMERGENCY FUNCTIONS	EVENT RESULTS (Circle) S - Satisfactory NI - Needs Improvement		CORRECTIVE ACTION REQUIREMENT(S) Check to show that a corrective action is required				
			Planning	Training	Personnel	Equipment	Facilities
1. COORDINATION & CONTROL							
Incident Command	S	NI					
EOC/EOL Activation	S	NI					
Emergency Operations Direction	S	NI					
Situation Report to State DEM	S	NI					
Assess Situation	S	NI					
Declaration & Resolutions	S	NI					
Coordinate/Disseminate Public Information	S	NI					
Evaluate/Analyze information	S	NI					
Continuity of Government	S	NI					
Effective Coordination	S	NI					
Identify Hazard Mitigation Opportunities	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
2. ADMINISTRATION							
Support Coordination & Control	S	NI					
Prepare EOC for Operations	S	NI					
Advise on Legal Matters	S	NI					
Records Management & Security	S	NI					
Monitor/Advise on Costs	S	NI					
Computer Support	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
3. HEALTH & MEDICAL							
Support Coordination & Control	S	NI					
Liaison With State/Federal Agencies	S	NI					
Coordinate Communicable Disease Control	S	NI					
Safe Drinking Water	S	NI					
Safe Food	S	NI					
Safe Shelters	S	NI					
Safe Sanitation	S	NI					
EMS Transportation Resources	S	NI					
Accelerated First Aid Training	S	NI					
Hazard Substance/Health Threatening Debris	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
4. WARNING							
Support Coordination & Control	S	NI					
Check Readiness of System	S	NI					
Activate Weather Spotting Network	S	NI					
Disseminate Warnings, Watches as Required	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
5. COMMUNICATIONS							
Support Coordination & Control	S	NI					
Provide Emergency Communications	S	NI					
Implement Emergency Alert System	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
6. PUBLIC WORKS							
Support Coordination & Control	S	NI					
Coordinate Emergency Repair, Construction and Debris or Snow Removal	S	NI					
Transportation Resource Management	S	NI					
Monitor Fuel Inventories	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					

EMERGENCY FUNCTIONS	EVENT RESULTS (Circle) S - Satisfactory NI - Needs Improvement		CORRECTIVE ACTION REQUIREMENT(S) Check to show that a corrective action is required				
			Planning	Training	Personnel	Equipment	Facilities
7. DAMAGE ASSESSMENT							
Support Coordination & Control	S	NI					
Coordinate Damage Assessment	S	NI					
Assess Private Structures/Facilities	S	NI					
Assess Public Structures/Facilities	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
8. PUBLIC SAFETY							
Support Coordination & Control	S	NI					
Dispatch Emergency Response	S	NI					
Secure EOC & Other Key Facilities	S	NI					
Coordinate Public Safety Response	S	NI					
Liaison with State/Federal Public Safety Agencies	S	NI					
Coordinate Search & Rescue	S	NI					
Coordinate Victim Identification	S	NI					
Coordinate Emergency Signs, Barricades, etc.	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					
9. INDIVIDUAL & FAMILY ASSISTANCE							
Support Coordination & Control	S	NI					
Liaison with State & Federal Agencies	S	NI					
Coordinate Emergency Feeding	S	NI					
Coordinate Potable Water	S	NI					
Coordinate Emergency Clothing	S	NI					
Coordinate Emergency Sheltering	S	NI					
Coordinate Crisis Counseling	S	NI					
Assure Relief for Handicapped and Elderly	S	NI					
Coordinate Temporary Housing	S	NI					
Coordinate Victim Information	S	NI					
Respond to Discrimination, Fraud, Consumer Abuses	S	NI					
Coordinate Disaster Assistance Center	S	NI					
FUNCTIONAL AREA EVALUATION	S	NI					

PART 5 - COMMENTS

(Areas needing improvement require comments. Additionally, list strengths and other observations)

PART 5 - Continued

(Areas needing improvement require comments. Additionally, list strengths and other observations)

PART 6 - EXERCISE DESIGN TEAM

List the key individuals involved in planning the exercise and their title.

Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Name:		Title:	
Emergency Manager:		Signature:	Date:
Request for Exercise Credit for Actual Occurrence: <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved			
Comments:			
RETURN SIGNED COPY TO COUNTY EMERGENCY MANAGER			
State TELP Coordinator:		Signature:	Date: